



Activating Your ctcLink Account



SEATTLE COLLEGES

Central • North • South



SEATTLE CENTRAL
COLLEGE

Current Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Campus Life -



NORTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -



SOUTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -

Step 1:

Open a browser and go to your campus website.
Click on **Employees**.

www.seattlecentral.edu | www.southseattle.edu | www.northseattle.edu

North Employees



Central Employees



South Employees



Step 2: Click on the ctcLink icon.
(note: these icons will appear on Feb. 22)

You can also access ctcLink
using this address:
<https://gateway.ctcLink.us>



WASHINGTON COMMUNITY
AND TECHNICAL COLLEGES

ctcLink ID

Password

Enable Screen Reader Mode

Sign In

Do not enable screen reader mode unless you use a screen reader or other assistive technology, as this mode changes how ctcLink looks.

[Forgot your password?](#)

[First Time User?](#)

Step 3: Click on “First Time User?” at the bottom of the page.



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First Time Account Activation

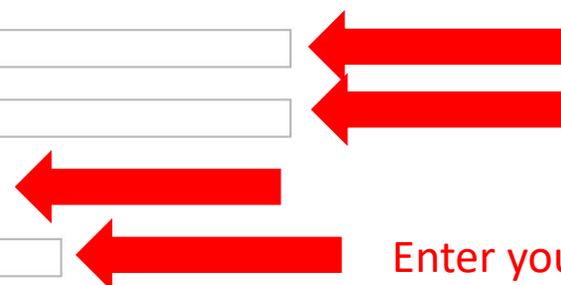
First Name

Last Name

Date Of Birth (MM/DD/YYYY) 

*ID Type *ctcLink ID (new) *SID (old) ID

Enter your employee SID number.



Step 4: Enter the information as requested and click **Submit**.



WASHINGTON COMMUNITY
AND TECHNICAL COLLEGES

Set Your Password

Please answer the questions below.

*Hint Question 1:

*Answer:

*Hint Question 2:

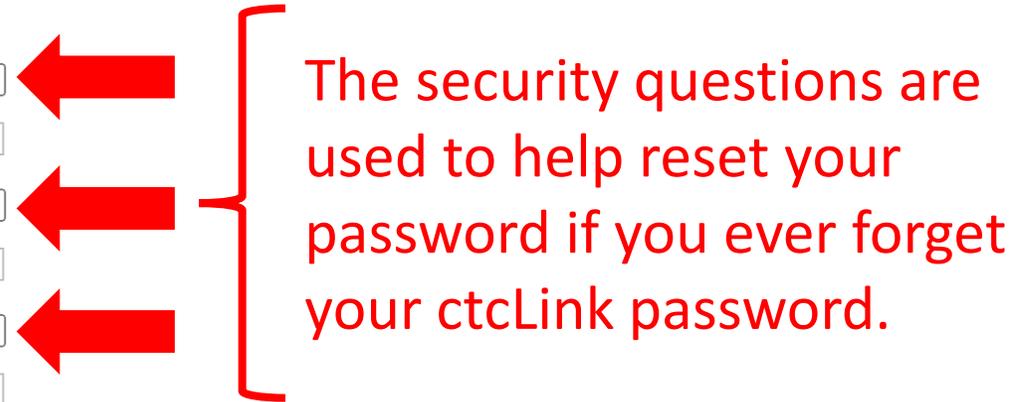
*Answer:

*Hint Question 3:

*Answer:

Password Instructions:

Password must be at least 8 characters and include at least one uppercase letter, one



Step 5: Choose 3 security questions by clicking on the dropdown menus.



WASHINGTON COMMUNITY
AND TECHNICAL COLLEGES

Set Your Password

Please answer the questions below.

*Hint Question 1:

*Answer:

*Hint Question 2:

*Answer:

*Hint Question 3:

*Answer:

The answers are NOT case-sensitive.

Make sure you remember these answers. Write them down or take a screenshot.

Step 6: Answer your security questions.

*Answer:

*Hint Question 3:

*Answer:

Password Instructions:

Password must be at least 8 characters and include at least one uppercase letter, one lowercase letter, and one number. Special characters may be used, but are not required (such as #, !, %, *). Do NOT use all or part of your first or last name as part of your password. (Example: Sunshine2)

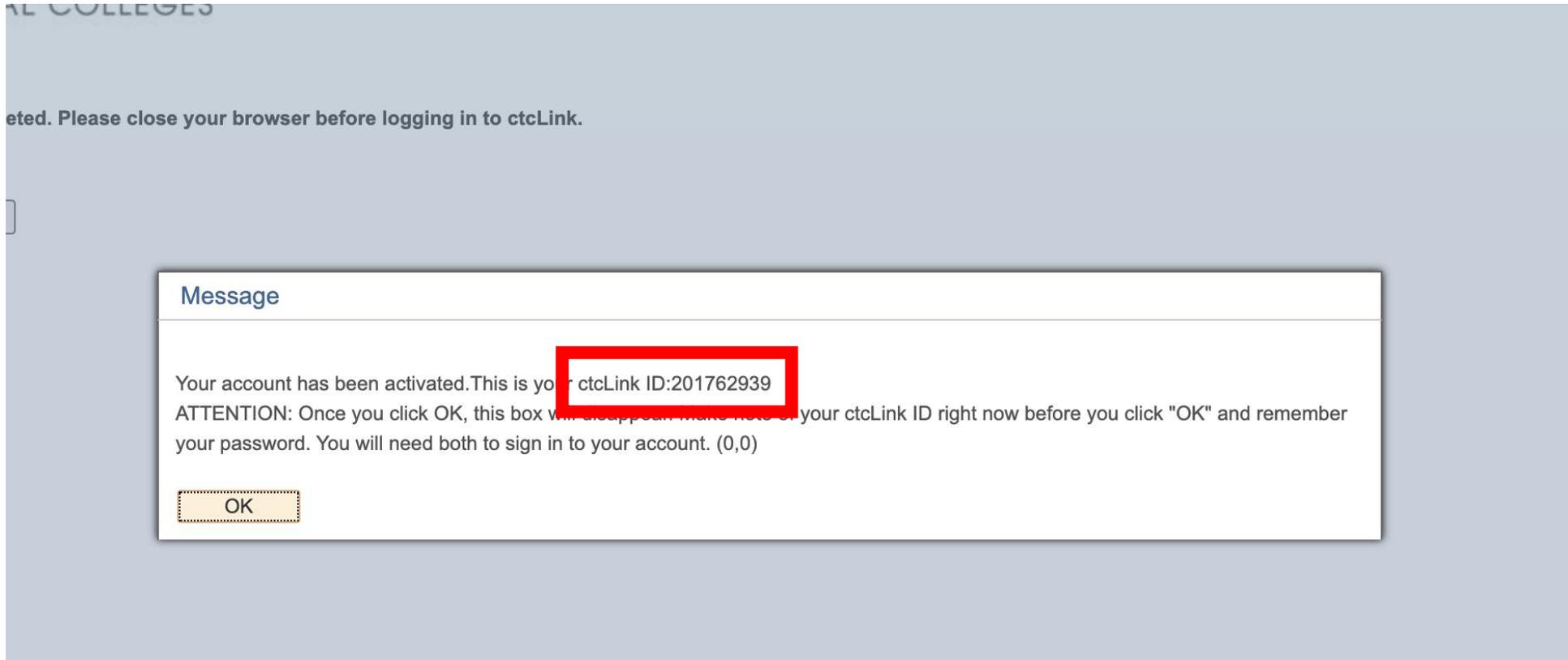
Password:

Confirm Password:

Password must have:

- At least 8 characters
- 1 UPPERCASE letter
- 1 lowercase letter
- 1 number (0, 1, 2, 3, ...)

Step 7: Create your password and confirm it. Then, click **Submit**.



Step 8: Your account is now activated!
Make sure to record your ctcLink ID (it's your new employee #).
Then, click **OK**.