



Activating Your ctcLink Account



SEATTLE COLLEGES

Central • North • South



SEATTLE CENTRAL
COLLEGE

Current Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Campus Life -



NORTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -



SOUTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -

Step 1:

Open a browser and go to your campus website.
Click on **Employees**.

www.seattlecentral.edu | www.southseattle.edu | www.northseattle.edu

North Employees



Central Employees



South Employees



Step 2: Click on the ctcLink icon.
(note: these icons will appear on Feb. 22)

You can also access ctcLink
using this address:
<https://gateway.ctcLink.us>

ctcLink

**Washington State Community and
Technical Colleges**

ctcLink ID

Remember me

Next

[Password Help](#)

[How to Enable Screen Reader Mode](#)

[Activate Your Account](#)

Step 3: Click “Activate Your Account” at the bottom of the page. Then click **OK** when the redirection pop up message displays.



WASHINGTON COMMUNITY
AND TECHNICAL COLLEGES

First Time Account Activation

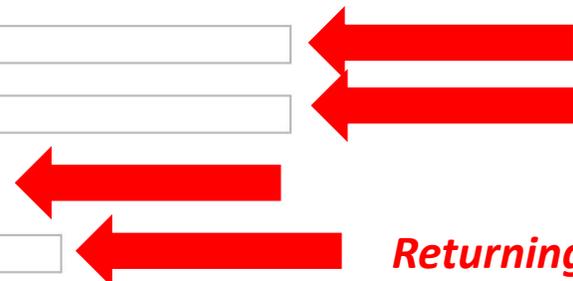
First Name

Last Name

Date Of Birth (MM/DD/YYYY) 

*ID Type *ctcLink ID (new) *SID (old) ID

*Returning employee? Use your 9-digit SID.
New employee? Use your 9-digit ctcLink ID (EMPLID).*



Step 4: Enter the information as requested and click **Submit**.

← → ↻ 📁 🔒 📄 https://ptpqaguest.peoplesoft-nonprod-aws.ctclink.sbctcedu/psc/ptpqague

🔖 Import bookmarks... 🟠 Getting Started 🇺🇸 Personal Banking, Cre... 🌐 ctcLink Sign In 🗣️ SBCTC - Meeting Detail 📧 Setup your Box acco

ctcLink

WASHINGTON COMMUNITY
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Set Your Password

*Email (Work, student, or personal)

Account Recovery

Okta can send you a text message or call you to provide a recovery code. This feature is useful when you don't have access to your email.

Format: [phone number plus area code]
e.g.: 5554567890

Phone Number (Text Message) Phone Number (Voice)

Password Instructions:

Password must be at least 8 characters and include at least one uppercase letter, one lowercase letter, and one number. Special characters may be used, but are not required (such as #, !, %, *). Do NOT use all or part of your first or last name as part of your password. (Example: Sunshine2)

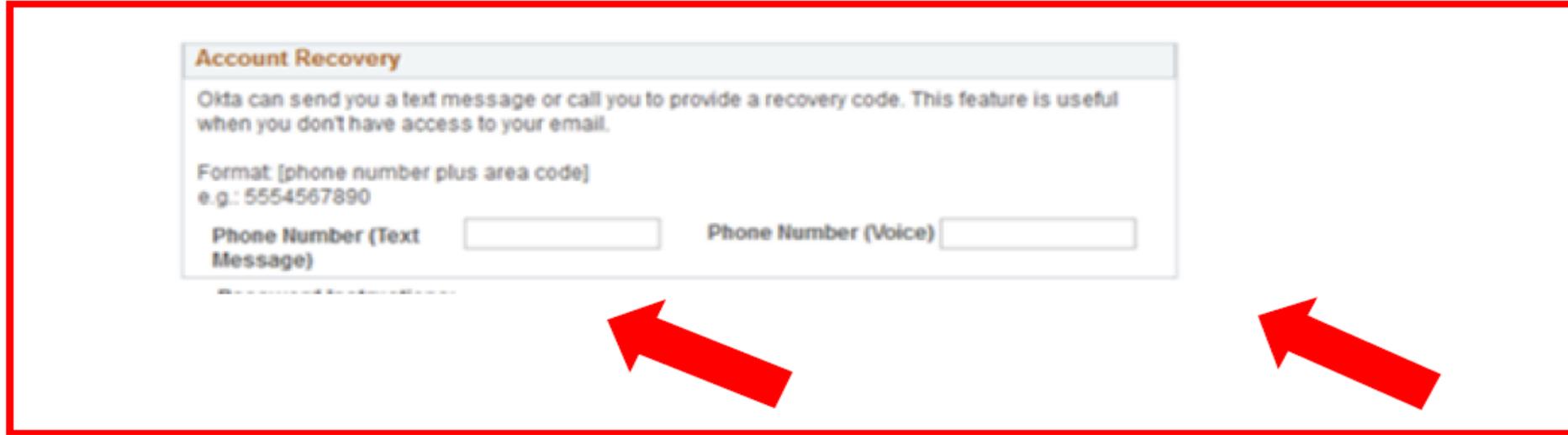
Password

Confirm Password



Make sure you remember the email.

Step 5: Enter your preferred Email.



Account Recovery

Okta can send you a text message or call you to provide a recovery code. This feature is useful when you don't have access to your email.

Format [phone number plus area code]
e.g.: 5554567890

Phone Number (Text Message) Phone Number (Voice)

Two red arrows point to the input fields for 'Phone Number (Text Message)' and 'Phone Number (Voice)'.

Step 6: Add additional Account Recovery options located in the **Account Recovery** box. Enter a **Phone Number** for text (SMS) and/or enter a **Phone Number** for a voice option.

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Password: ←

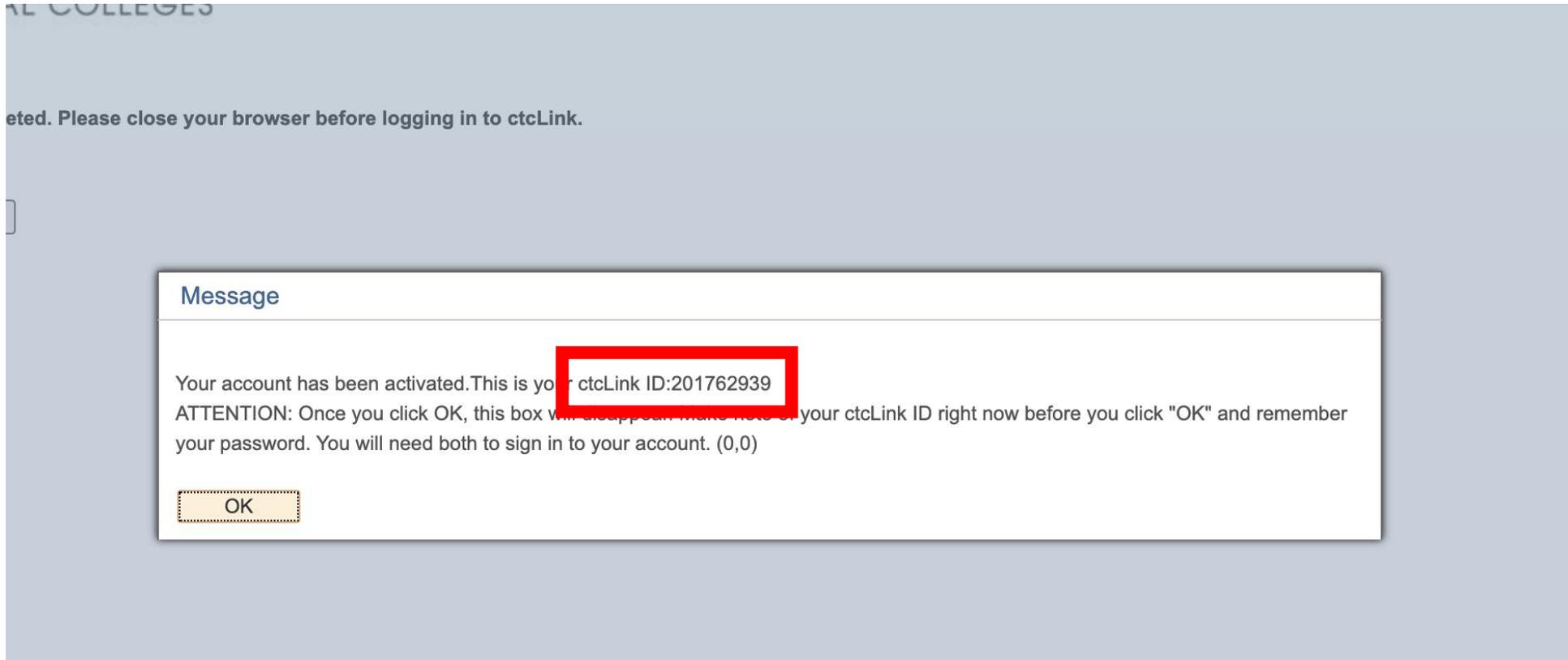
Confirm Password: ←

←

Password must have:

- At least 8 characters
- 1 UPPERCASE letter
- 1 lowercase letter
- 1 number (0, 1, 2, 3, ...)

Step 7: Create your password and confirm it. Then, click **Submit**.



Step 8: Your account is now activated!
Make sure to record your ctcLink ID (it's your new employee #).
Then, click **OK**.