



Enroll in a Class (mobile friendly)

*All pages display differently depending on the size of the screen.
You may need to scroll to see all information.*



SEATTLE COLLEGES
Central • North • South

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SEATTLE CENTRAL
COLLEGE

Students

International

Employees

Community

Donors



About ▾

Programs ▾

Enrollment & Funding ▾

Student Services ▾

Campus Life ▾

App



NORTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



About ▾

Programs ▾

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Campus Life ▾

App



SOUTH SEATTLE
COLLEGE

Students

International

Employees

Community

Donors



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App

Step 1: Open a browser and go to your campus website.
Click on **Students**.

www.seattlecentral.edu | www.southseattle.edu | www.northseattle.edu

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Students



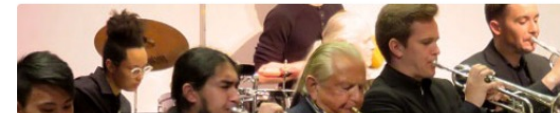
Latest from North Seattle



2021 Graduation and Juneteenth Celebration



Crawford Appointed President of North Seattle College



Step 2: Click the Class Schedule icon.

Class Search

Select all the required (*) search criteria.

Term: *
SUMMER 2021

Acad Career

Subject *

Catalog #

Keyword

More Filters 1

Search

Reset Filters

☐ Show Open Classes Only

Select search criteria to view classes.

Step 3: Click the profile icon at the bottom left.

ctcLink

Washington State Community and Technical Colleges

ctcLink ID

Password

☐ Keep me signed in

Sign in

[Reset Password](#)

[Unlock Account](#)

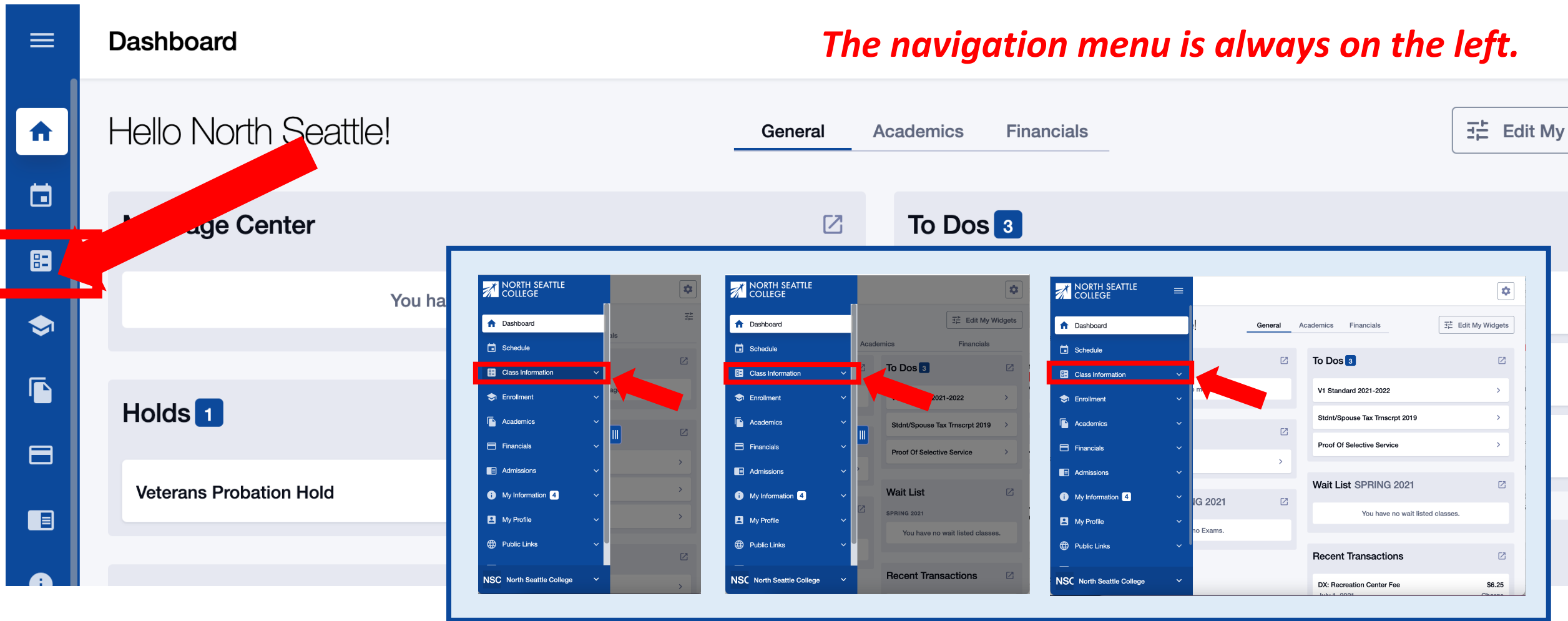
[Help](#)

[How to Enable Screen Reader Mode](#)

[Activate Your Account](#)

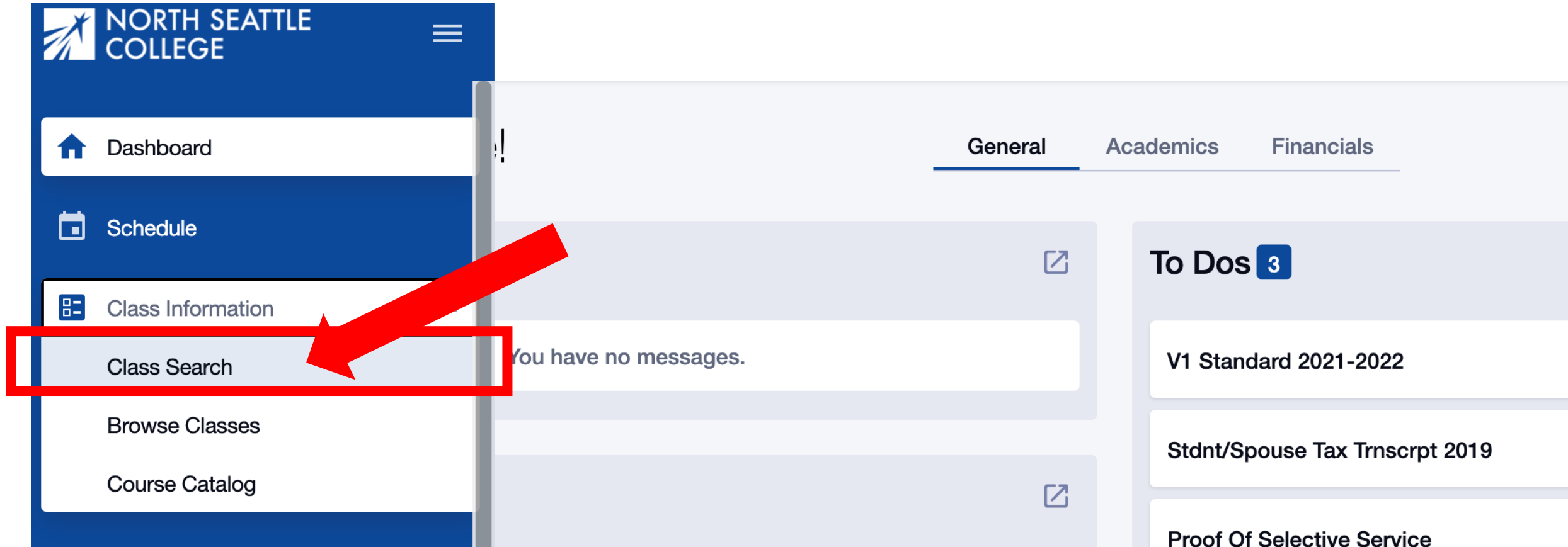
Step 4: Enter your ctcLink ID and password. Then click **Sign In**.

The navigation menu is always on the left.



Step 5: Click the **Class Information** icon in the left navigation bar to expand the menu. You can expand the menu at any time using the menu icon.

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Click **Class Search** to search for a class by *Subject, Keyword, Instructor Last Name, Time, Days, Instruction Mode*, and many other criteria.

Step 6: Use **Browse Classes** to see all classes by *Term* and *Subject*.

Page displays differently depending on the size of the screen. You may need to scroll to see all information.

The screenshot shows the 'Class Search' interface. On the left is a blue sidebar with icons for home, calendar, and other functions. The main area has a header 'Class Search' and a sub-header 'Select all the required (*) search criteria.' Below this are several filter boxes: 'Term: *' with 'SUMMER 2021' selected, 'Acad: *' with 'Graduate' selected, 'Subject: *' with 'Biology (CCN)' selected, 'Catalog #', 'Keyword', and 'More Filters 3'. A red box highlights the 'Search' button, and a red arrow points to it from the top. Another red box highlights the 'Show Open Classes Only' checkbox, and a red arrow points to it from the bottom. A 'Reset Filters' button is also visible.

*Check the **Show Open Classes Only** box to see **ONLY OPEN CLASSES**.
Leave it unchecked to see open and closed (full) classes.*

Use the options and additional filters to narrow your search. Then click Search.





Step 7: Check the **Show Open Classes Only** box to see only Open Classes. Don't check this box if you want to add yourself to the Waitlist of a full class.

SUMMER 2021

Search Reset Filters

☐ Show Open Classes Only

Biology Of The Pacific Northwest | BIOL 125

SECTION	TOPIC	SESSION	DAYS	START	END	ROOM	DATES	INSTRUCTOR	STATUS
> D01-LEC (4556) 	-	1	ARR	-	-	Online	06/28 - 08/20	Elizabeth Goulet	 15/30 
> D01L-LAB (4557)	-	1	ARR	-	-	Online	06/28 - 08/20	Elizabeth Goulet	

Enroll

Add to Cart

Add to Planner

Share

Review the course/class options. Pay attention to the **Section** name: **LEC** = Lecture and **LAB** = Laboratory/Studio. Click on the class section to see more information about it, including special registration instructions, class notes, and textbook information. You can enroll or take other actions from the expanded view.

Step 8: You can also click the **3-dot menu** on the right to take quick action.

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The screenshot shows a course page for V1-LEC (2277). The page is divided into several sections: INFORMATION, DETAILS, TEXTBOOKS, and AVAILABILITY. The INFORMATION section contains details about the class number, career, session, units, grade, and description. The DETAILS section lists the instructor, dates, meets, instruction mode, room, location, and components. The TEXTBOOKS section mentions special instructions to see the NSC bookstore for information. The AVAILABILITY section shows the status, seats open, and wait list open. A red box highlights the Enrollment Requirements section, which states that enrollment in ENGL 99 (class number 2273) is required, along with ENGL 098 with a GPA of 2.0 or higher or placement. Another red box highlights the bottom of the page, containing buttons for Share, Add To Planner, Add To Cart, and Enroll. A red arrow points from the top right towards the Enroll button.

Information:

- Class Number: 2277
- Career: Undergraduate
- Session: Regular Academic Session
- Units: 5 units
- Grade: Graded
- Description: English 101 is a college-level writing course that emphasizes academic writing and major strategies of reading and writing analytically. Writing assignments focus on engaging with and responding to a variety of texts. Instruction encourages students to develop, through revision and reflection,...

Enrollment Requirements: This section of ENGL& 101 requires enrollment in ENGL 99 (class number 2273). Add both classes to your shopping cart before submitting the enrollment transaction. ENGL 098 with gpa of 2.0 or higher or placement.

Class Notes: Attendance at weekly Zoom sessions is required.

Textbooks: SEE NSC BOOKSTORE FOR INFORMATION

Details:

- Instructor: Justina Rompogren
- Dates: 06/28/2021 - 08/19/2021
- Meets: Tu 10:50am - 12:20pm
- Instruction Mode: Optional - F2F or OL
- Room: Virtual
- Location: Virtual
- Components: Lecture Required

Availability:

- Status: Open
- Seats Open: 15/25
- Wait List Open: 15/15

Buttons: Share, Add To Planner, Add To Cart, Enroll

Step 9: Review the *Enrollment Requirements*. Some classes require you to enroll in two courses at the same time. If so, put both classes in your *Shopping Cart* (click **Add to Cart**) and go to **Step 15**. To enroll now, click **Enroll** and go to the next slide.

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Related Classes

BIOL 125 - Biology Of The Pac Nw

SELECTED CLASS

Class #:	4556 (D01)	Room:	Online
Section:	D01	Start:	-
Days:	-	End:	-
Instructor:	Elizabeth Goulet	Status:	Wait List

Select Laboratory section (Required)

CLASS #	SECTION	DAYS	START	END	ROOM	INSTRUCTOR	STATUS
LAB (4557)	D01L	-	-	-	Online	Elizabeth Goulet	! 1/25

Cancel Continue

You may be prompted to choose the Lab/Studio section. If so, check the option button next to your preferred Lab/Studio section and click **Continue**.

Step 10: If NOT prompted to choose a Lab/Studio section, go to **Step 13**.

Page displays differently depending on the size of the screen. You may need to scroll to see all information.

The screenshot shows a web interface for class enrollment. A modal window titled "Enrollment options" is centered on the screen. The modal contains the following elements:

- Enrollment options** (title bar with a close button)
- BIOL 125: Biology Of The Pac Nw| D01 - 4556** (class name)
- Permission Number** (input field)
- ☒ **Wait list if class is full** (checkbox)
- Cancel** (button)
- Save** (button)

Red annotations highlight the "Permission Number" input field and the "Save" button. A red arrow points from the "Permission Number" field to the "Save" button. Another red arrow points from the "Save" button to the "Wait list if class is full" checkbox.

Please note:

- **Permission Numbers may or may not be required for a class.**
- *If you don't think you need one but do, the next step will show an error and inform you a permission number is needed.*
- *Some classes may require you to EDIT the class to enter the permission number.*
- *Don't hesitate to reach out for help.*

Step 11: Select if you want to be added to the Waitlist and/or enter a Permission Number if required. Then click Save.

graduate
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e see NSC

Enrollment Results

Enrollment results of 1 class(es) for the term SUMMER 2021

CLASS	RESULTS
Class # 4556	<div>■ Added to your schedule.</div> <div>This class has been added to your schedule. Class 4556 is full. You have been placed on the wait list in position number 12.</div> <div>OK</div>

Class # 4805

■ Error

Unable to add this class - requisites have not been met. MATH 098 with a 2.0 or better.

Class # 6973

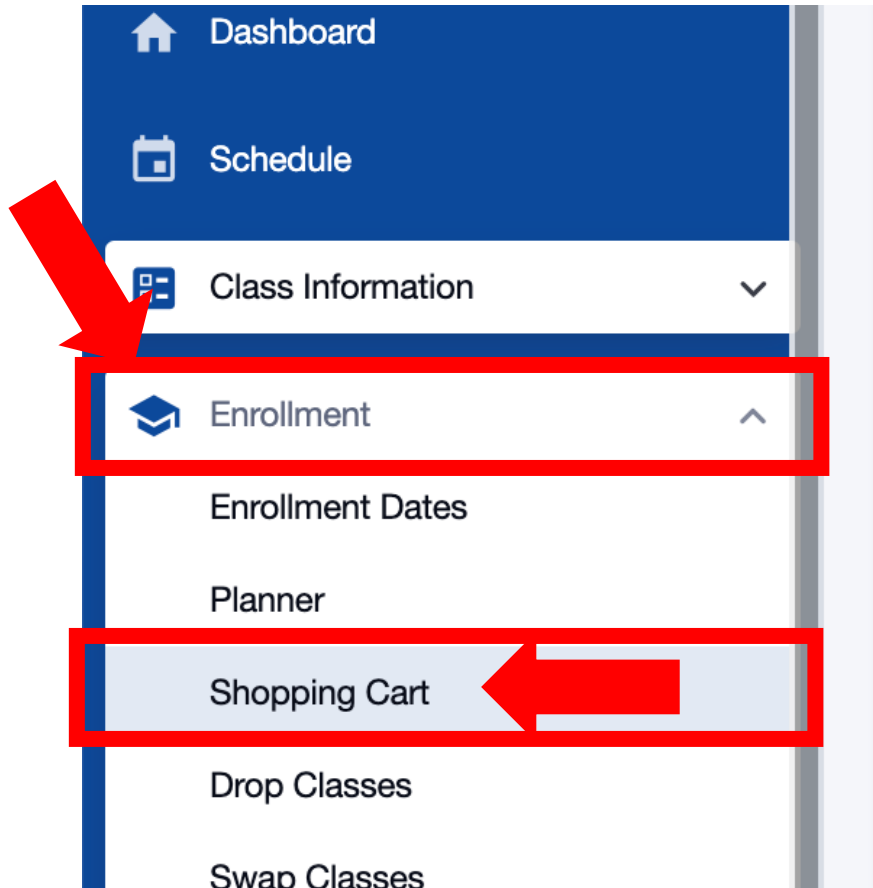
■ Added to your schedule.

This class has been added to your schedule.

Review the **Enrollment Results** to confirm you've been added to the class. A green results box = Success! Red = Error.

Step 12: If you've been added to the **Waitlist**, you'll see your position number here. Click **OK** to exit out of this page.

Page displays differently depending on the size of the screen. You may need to scroll to see all information.



Enrollment Requirements:

the reading, writing, and critical thinking skills needed to write at the career and college ready level.

This section of ENGL 99 requires enrollment in ENGL& 101 (class number 2277). Add both classes to your shopping cart before submitting the enrollment transaction.

Completion of ENGL 098, must be enrolled concurrently with ENGL& 101

Class Attributes:

Low-Cost Textbooks (Less than \$50)

Class Notes:

Attendance in weekly Zoom sessions is required.

TEXTBOOKS


Special Instructions:

SEE NSC BOOKSTORE FOR INFORMATION

>

Step 13: To enroll in classes in your Shopping Cart, select Shopping Cart from the Enrollment dropdown in the left navigation bar.

Page displays differently depending on the size of the screen. You may need to scroll to see all information.

NORTH SEATTLE
COLLEGE

Dashboard

Schedule

Class Information

Enrollment

Enrollment Dates

Planner

Shopping Cart

Drop Classes

Swap Classes

View Wait List

Academics

Financials

Admissions

Shopping Cart

Term: SUMMER 2021

Schedule

Add Class

Search

Delete

Validate

Enroll

CLASS	DESCRIPTION	DAYS	START	END	INSTRUCTOR	UNITS	STATUS	ENROLLMENT	ACTIONS
> ACCT& 201 D1-LEC (8096)	Principles Of Accounting I	-	-	-	Staff	5	C 35/35	<input type="checkbox"/>	⋮
> CHEM& 139 V02-LEC (4805)	General Chemistry Prep	We	9:30 am	10:20 am	Kalyn Owens	5	O 15/30	<input type="checkbox"/>	⋮
> ENGL 99 V1-LEC (2273)	Support For Engl& 101	Tu	9:10 am	10:40 am	Justina Rompo...	5	O 16/25	<input checked="" type="checkbox"/>	⋮
> ENGL& 101 V1-LEC (2277)	English Composition I	Tu	10:50 am	12:20 pm	Justina Rompo...	5	O 15/25	<input checked="" type="checkbox"/>	⋮
> ENGL& 101 D2-LEC (2283)	English Composition I	ARR	-	-	Cathryn Cabral	5	O 3/25	<input type="checkbox"/>	⋮

Step 14: Check the boxes for the classes in which you want to enroll. Then click Enroll.

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The screenshot shows a web application interface. On the left is a blue sidebar with navigation links: Class Information, Enrollment (selected), Enrollment Dates, Planner, Shopping Cart (checked), Drop Classes, Swap Classes, and View Wait List. Below these are Academics, Financials, Admissions, and My Information (with a notification badge showing 4). The main content area displays a list of classes. Overlaid on this is a white modal window titled 'Enrollment Results' with the subtitle 'Enrollment results of 2 class(es) for the term SUMMER 2021'. The modal contains a table with two columns: 'CLASS' and 'RESULTS'. It lists two classes: 'Class # 2211' and 'Class # 2215', both with a green square icon and the text 'Added to your schedule.' Below each class entry is a grey box stating 'This class has been added to your schedule.' At the bottom of the modal is a blue 'OK' button, which is highlighted by a red rectangle and a red arrow pointing to it from the left.

CLASS	RESULTS
Class # 2211	Added to your schedule.
This class has been added to your schedule.	
Class # 2215	Added to your schedule.
This class has been added to your schedule.	

Review the **Enrollment Results** to confirm you've been added to the class. A green results box = Success! Red = Error.

Step 15: If you've been added to the **Waitlist**, you'll see your position number here. Click OK to exit out of this page.