



## Drop/Withdraw from a Class (mobile friendly)



**SEATTLE COLLEGES**  
*Central • North • South*

*Page displays differently depending on the size of the screen. You may need to scroll to see all information.*



Students International Employees Community Donors



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App



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App

**Step 1:** Click on **Students**.

Open a browser and go to your campus website.

[www.seattlecentral.edu](http://www.seattlecentral.edu) | [www.southseattle.edu](http://www.southseattle.edu) | [www.northseattle.edu](http://www.northseattle.edu)

# Students

A grid of eleven icons for student services. The icons are arranged in three rows. The first row contains ctcLink, Canvas, Starfish, and MyNorth. The second row contains MySeattleColleges Login, Office 365, Library, and Calendar. The third row contains Class Schedule, Student Handbook, and Virtual Assistance. The Class Schedule icon is highlighted with a red square and a red arrow pointing to it from the right.

## Latest from North Seattle



2021 Graduation and Juneteenth Celebration



Crawford Appointed President of North Seattle College



Step 2: Click the Class Schedule icon.

Class Search

Select all the required (\*) search criteria.

Term: \*  
SUMMER 2021

Acad Career

Subject \*

Catalog #

Keyword

More Filters 1

Search

Reset Filters

Show Open Classes Only

Select search criteria to view classes.

**Step 3:** Click the profile icon at the bottom left.

ctcLink

Washington State Community and  
Technical Colleges

ctcLink ID

Password

Keep me signed in

Sign in

[Reset Password](#)

[Unlock Account](#)

[Help](#)

[How to Enable Screen Reader Mode](#)

[Activate Your Account](#)

**Step 4:** Enter your ctcLink ID and password. Then click **Sign In**.

The image shows a student dashboard interface. On the left is a vertical navigation bar with several icons. The top icon is a hamburger menu icon, which is highlighted with a red square and labeled "Dashboard" with a red arrow pointing to it. Below it is a home icon, followed by a calendar icon, a grid icon, an enrollment icon (a graduation cap), a document icon, a book icon, an information icon, and a profile icon. The enrollment icon is also highlighted with a red square and labeled with a red arrow. The main content area has a header with "Hello North Seattle!" and tabs for "General", "Academics", and "Financials". There is also an "Edit My Widgets" button. The dashboard contains several panels: "Message Center" with the text "You have no messages.", "Holds 1" with a "Veterans Probation Hold", "Student Exams SUMMER 2021" with "You have no Exams.", "To Dos 3" with items "V1 Standard 2021-2022", "Stdnt/Spouse Tax Trnscript 2019", and "Proof Of Selective Service", and "Wait List SUMMER 2021" with two entries for "Biology Of The Pac Nw".

**Step 5:** Click the **Enrollment** icon on the left navigation bar to expand the menu. You can expand the menu at any time using the menu icon at the top left.

**NORTH SEATTLE COLLEGE**

Dashboard Schedule Class Information Enrollment Enrollment Dates Planner Shopping Cart **Drop Classes** Swap Classes View Wait List Academics

General Academics Financials Edit My Widgets

You have no messages.

**To Dos 3**

- V1 Standard 2021-2022
- Stdnt/Spouse Tax Trnsript 2019

APR 2021

You have no Exams.

Please note that dropping/withdrawing from a class:

- May impact your Financial Aid and/or your student account balance.
- Does not guarantee a 100% refund. (Pay attention to key refund dates each quarter).
- Could impact your college transcript.

Talk to a Financial Aid Specialist or an Academic Advisor if you're unsure how dropping/withdrawing will affect your funding and academic plans.

**Step 6:** Click Drop Classes.

Drop Classes

Term: SUMMER 2021

Select classes to drop and then select Drop

CLASS	DESCRIPTION	DAYS	START	END	ROOM	INSTRUCTOR	UNITS	STATUS	ACTIONS
> BIOL 125 D01-LEC (4556)	Biology Of The Pac Nw	ARR	-	-	Online	Elizabeth Goulet	5	Calendar 11	<input checked="" type="checkbox"/>
> BIOL 125 D01L-LAB (4557)	Biology Of The Pac Nw	ARR	-	-	Online	Elizabeth Goulet	-	Calendar 11	
> BIOL& 160 V04-LEC (4601)	General Biology w/ Lab	TuTh	10:50 am	1:00 pm	Virtual	Laurie Bauman	5	Person with checkmark	<input type="checkbox"/>
> BIOL& 160 V04L-LAB (4604)	General Biology w/ Lab	ARR	-	-	Virtual	Laurie Bauman	-	Person with checkmark	

**Step 7:** Check the option box next to the class you want to drop. Then click Drop.



Drop Classes

Term: SUMMER 2021

Drop


Select classes to drop and then select Drop

CLASS	DESCRIPTION	DAYS	START	END	ROOM	INSTRUCTOR	UNITS	STATUS
> BIOL 125 D01-LEC (4556)	Biology Of The Pac Nw	A				Elizabeth Goulet	5	11 <input checked="" type="checkbox"/>
> BIOL 125 D01L-LAB (4557)	Biology Of The Pac Nw	A				Elizabeth Goulet	-	11 <input type="checkbox"/>
> BIOL& 160 V04-LEC (4601)	General Biology w/ Lab	T				Laurie Bauman	5	11 <input type="checkbox"/>
> BIOL& 160 V04L-LAB (4604)	General Biology w/ Lab	ARR	-	-	Virtual	Laurie Bauman	-	11 <input type="checkbox"/>

Drop Classes

Are you sure you want to drop the selected class(es)?

Cancel Drop



**Step 8:** Click **Drop** to drop/withdraw from the class. Click **Cancel** to go back.

Drop Classes

Term: SUMMER 2021

Select classes to drop and then se

CLASS	DESCRIPTION	UNITS	STATUS
> BIOL 125 D01-LEC (4556)	Biology Of The P	5	11 <input checked="" type="checkbox"/>
> BIOL 125 D01L-LAB (4557)	Biology Of The P	-	11 <input type="checkbox"/>
> BIOL& 160 V04-LEC (4601)	General Biology	5	11 <input type="checkbox"/>
> BIOL& 160 V04L-LAB (4604)	General Biology	-	11 <input type="checkbox"/>

### Drop results

Drop results of 1 class for the term  
SUMMER 2021.

CLASS	STATUS
BIOL 125	<span style="color: green;">■</span> Success

This class has been removed from your schedule.

**OK**

**Step 9:** You have successfully dropped/withdrawn from the class! Click OK to return to your schedule.