



Upload Requested Documents



**SEATTLE COLLEGES**  
*Central • North • South*



SEATTLE CENTRAL  
COLLEGE

Current Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Campus Life -



NORTH SEATTLE  
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -



SOUTH SEATTLE  
COLLEGE

Students

International

Employees

Community

Donors



About - Programs - Enrollment & Funding - Student Services - Campus Life -

## Step 1:

Open a browser and go to your campus website.  
Click on **Students** or **Current Students**.

[www.seattlecentral.edu](http://www.seattlecentral.edu) | [www.southseattle.edu](http://www.southseattle.edu) | [www.northseattle.edu](http://www.northseattle.edu)

# Students

---



## Latest from North Seattle

---



Sound Transit hits 'exciting' milestone



NSC will host Nikkita 4

**Step 2:** Click on the ctcLink icon.

The screenshot shows the ctcLink login interface for Washington State Community and Technical Colleges. At the top is the ctcLink logo. Below it, the text "Washington State Community and Technical Colleges" is centered. The main form area has a "ctcLink ID" label above a text input field, which is highlighted with a red rectangular box. Below the input field is a "Remember me" checkbox. A large red arrow points from the input field to a blue "Next" button. At the bottom left of the form is a "Password Help" link. Below the form are two links: "How to Enable Screen Reader Mode" and "Activate Your Account".

The screenshot shows the ctcLink login interface for Washington State Community and Technical Colleges. At the top is the ctcLink logo. Below it is a circular icon containing a padlock and the text "\*\*\*\*". The text "Enter Your Password" is centered. The main form area has a "Password" label above a text input field, which is highlighted with a red rectangular box. A large red arrow points from the input field to a blue "Verify" button. At the bottom right of the form is a "Back to sign in" link. Below the form are two links: "How to Enable Screen Reader Mode" and "Activate Your Account".

Log in to your account.

## Step 3:

- a) Enter your ctcLink ID and click **Next**.
- b) Enter your ctcLink password and click **Verify**.

Please click the applicable link for the District or the College.



If you are or have been a student at more than one Washington state community college, click the college you want to log in to.

## Step 4:

If you have only been admitted to or attend one college, go to **Step 5**.



Canvas

Student Homepage

## Your Gateway to ctcLink

Welcome!

You have arrived at the ctcLink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctcLink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and you will have this same ID forever. Whether you attend more than one Washington community college at a

## How do I...?

If you need to know how to use some of the ctcLink tools, check out the [ctcLink Training website](#). There you'll find Quick Reference Guides (QRG) and training exercises to get you on your way. More content will be added to the training website as materials are developed.

**Step 5:** Click on "Student Homepage".

Message Center



Tasks



No current tasks

Academic Progress



Manage Classes



Financial Aid



Financial Account

 Payment Due

Academic Records



Profile



201762939

Additional Resources



Admissions



**Step 6:** Click on the **Additional Resources** tile.

Links

Links

Student State Resources

Upload Documents

Registration

Privacy Policy

WA Dept. of Veteran Affairs

Student Federal Resources

FERPA

Federal Student Aid

WA State Financial Aid

Other College Resources

Step 7: Click Upload Documents.

Links

Upload Documents

Request Information

Upload Documents

\*Select Institution

North Seattle College

CONTINUE

**Step 8:** Select the Institution. Then click Continue.

ctcLink Student Homepage Additional Res

Links

**Upload Documents**

Request Information

Upload Documents

Empl ID: 202006253 Snow White

**Document Upload**

\*Document Class:  

**Document Upload**

*Document Type	File Name	Re
<input type="text"/>	<input type="text"/>	<input type="text"/>

Save

Upload Documents | Document Audit

**Look Up Document Class**

Document Class begins with

Description begins with

Look Up Clear Cancel Basic Lookup

**Search Results**

View 100 First 1-4 of 4 Last

Document Class	Description
AD	Admissions
FA	Financial Aid
RD	Residency Documents
SR	Student Records

## Step 9:

Click the magnifying glass next to *Document Class* and select the general area from the list. Please refer to the specific instructions in your Tasks for more details.

## Upload Documents

Empl ID: 202006253    Snow White

### Document Upload

\*Document Class:  Admissions

### Document Upload

*Document Type	File Name	Reviewed
<input type="text"/>		<input type="checkbox"/>

 Save

[Upload Documents](#) | [Document Audit](#)

### Look Up Document Type

Document Type

Description

Look Up

Clear

Cancel

Basic Lookup

### Search Results

View 100

First 1-4 of 4 Last

Document Type	Description	Short Description	Maximum File Size in MB
FEE_WAIVER	Fee Waiver Form	Fee Waiver	05
RS_ENVF	Enrollment Verification	RS_ENVF	05
STUDATA	Student Data Form	StuData	05
UNDERAGE	Petition for Underage	UnderAge	05

# Step 10:

Click the magnifying glass next to *Document Type* and select the document from the list. Please refer to the specific instructions in your Tasks for more details.

## Upload Documents

Empl ID: 202006253 Snow White

Document Group: WA063 North Seat

**Document Upload** Find | View All First 1 of 1 Last

\*Document Class:  Admissions

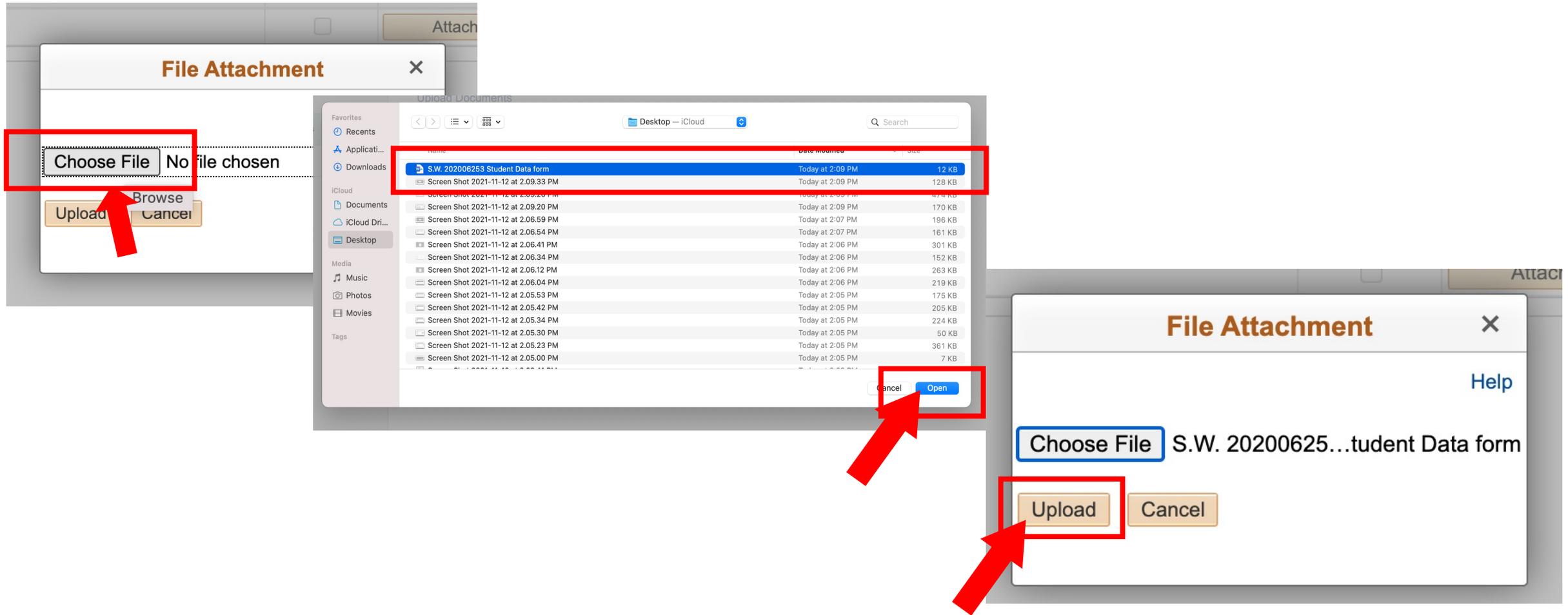
**Document Upload** Personalize | Find | First 1 of 1 Last

*Document Type	File Name	Reviewed	Attach	View
<input type="text" value="STUDATA"/>		<input type="checkbox"/>	<input type="button" value="Attach"/>	<input type="button" value="View"/>

Save

[Upload Documents](#) | [Document Audit](#)

**Step 11:** Click Attach.



**Step 12:** Select the document from your computer and upload it.

\*Document Class: AD Admissions

Document Upload Personalize | Find | First 1 of 1 Last

*Document Type	File Name	Reviewed	Attach	View
RS_ENVF	S.W._202006253_Student_Data_form.pdf	<input type="checkbox"/>	Attach	View

Save

Upload Documents | Document Audit

Document Uploaded

OK

Invalid File Type for the document being uploaded. Please use a valid file type(.PDF)

OK

Click OK.

**Step 13:** If you receive an *Invalid File Type* error message, click OK and resubmit using the correct format.

Links

Upload Documents

Request Information

### Upload Documents

Empl ID: 202006253 Snow White

Document Group: WA063 North Seat

**Document Upload** Find | View All First 1 of 1 Last

\*Document Class:  Admissions + -

*Document Type		File Name	Reviewed	Attach	View	
RS_ENVF		S.W._202006253_Student_Data_form.pdf	<input type="checkbox"/>	Attach	View	<span>+ -</span>

 Save

Upload Documents | Document Audit

Click **Save**. And you're done! You've uploaded the document.

**Step 14:** If you need to upload another document, go to the next step.

Links

Upload Documents

Request Information

### Upload Documents

Empl ID: 202006253    Snow White

Document Group: WA063    North Seat

**Document Upload** Find | View All    First ◀ 1 of 1 ▶ Last

\*Document Class:  Admissions + -

Document Upload		Personalize   Find   	First ◀ 1 of 1 ▶ Last		
*Document Type	File Name	Reviewed	Attach	View	+ -
RS_ENVF	S.W._202006253_Student_Data_form.pdf	<input type="checkbox"/>	<input type="button" value="Attach"/>	<input type="button" value="View"/>	<input type="button" value="+"/> <input type="button" value="-"/>

[Upload Documents](#) | [Document Audit](#)

**Step 15:** If you need to upload another document, click the plus sign next to view and repeat Steps 10 - 14.