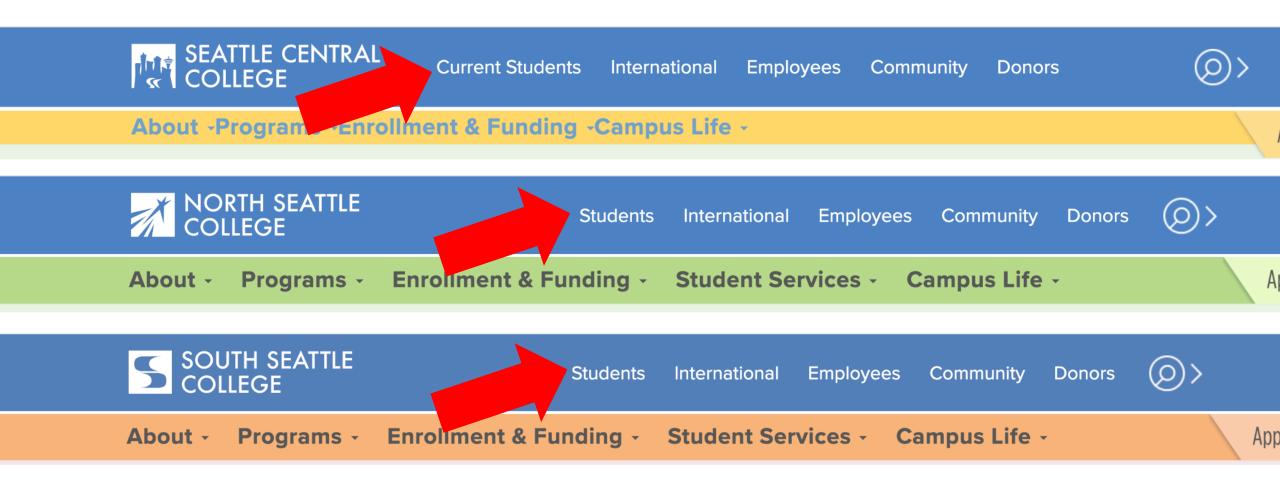


Enroll in a Class with a Permission Number





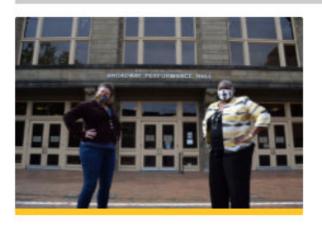
Open a browser and go to your campus website. **Step 1:** Click on **Students** or **Current Students**.

www.seattlecentral.edu www.southseattle.edu www.northseattle.edu

Current Students



Latest from Seattle Central



Seattle Central and Intiman Theatre offer new track in techn...

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w 7 m



Step 2: Click on the ctcLink icon.

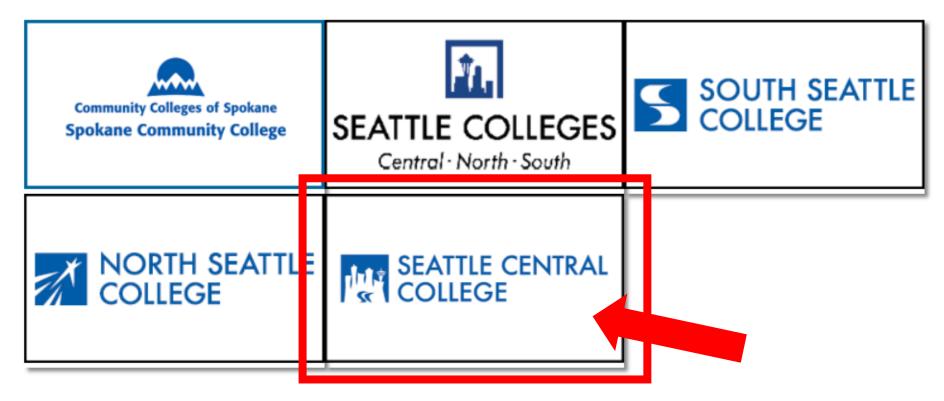
Octc**Link**

WASHINGTON COMMUNITY AND TECHNICAL COLLEGES

| Password Enable Screen Reader Mode Sign In Do not enable screen reader mode unless you use a screen reader or other assistive technology, as this mode changes how ctcLink looks. | | ctcLink ID |
|---|---|--|
| Sign In Do not enable screen reader mode unless you use a screen reader or other assistive technology, as this | | Password |
| Do not enable screen reader mode unless you use a screen reader or other assistive technology, as this | ŕ | Enable Screen Reader Mode |
| screen reader or other assistive technology, as this | | Sign In |
| Forgot your password? First Time User? | | screen reader or other assistive technology, as this mode changes how ctcLink looks. |

Step 3: Enter your ctcLink ID and Password and click **Sign In**.

Please click the applicable link for the District or the College.



If you are or have been a student at more than one Washington state community college, click the college you want to log in to.

Step 4:

If you have only been admitted to or attend one college, go to Step 5.



Canvas

Student Homepage

My Institution View

Welcome Otto Bonn!

SEATTLE CENTRAL COLLEGE



Your Gateway to ctcLink

How do I ...?

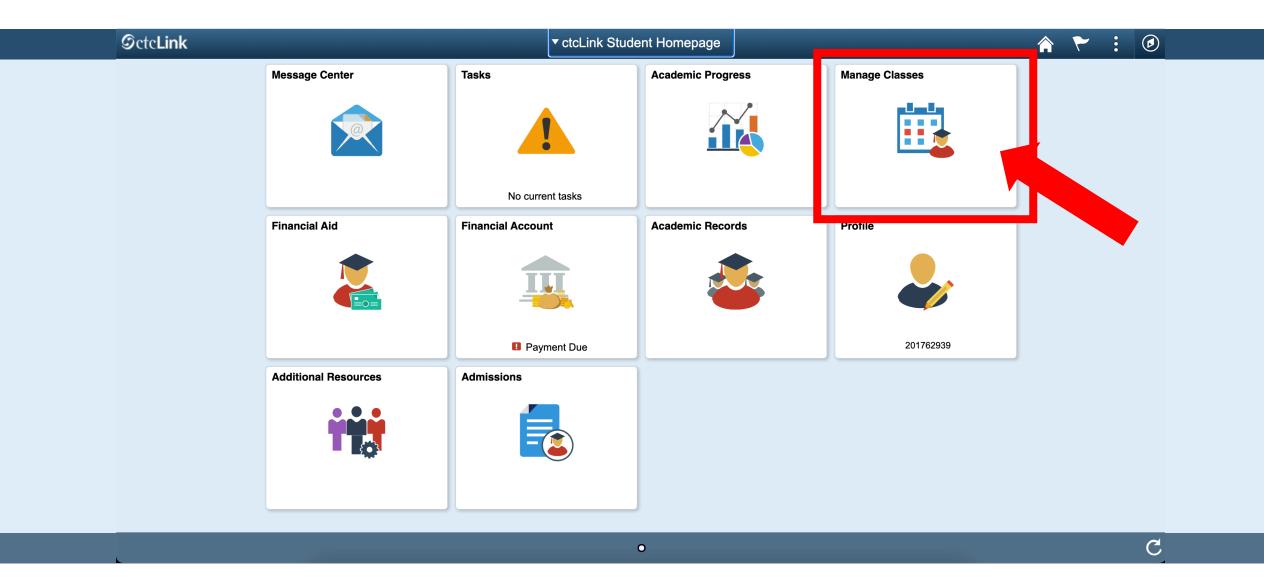
Welcome!

You have arrived at the ctcLink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctcLink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and

If you need to know how to use some of the ctcLink tools, check out the ctcLink Training website. There you'll find Quick Reference Guides (QRG) and training exercises to get you on your way. More content will be added to the training website as materials are developed.

Step 5: Click on "Student Homepage".



Step 6: Click on the Manage Classes tile.

| C ctcLink Student Homepage | Select a Value |
|----------------------------------|--|
| View My Classes | Terms prior to WINTER 2021 |
| 📷 View My Exam Schedule | Terms on or after WINTER 2021 |
| | WINTER 2021 |
| Enrollment Dates | Olympic College |
| Q Class Search and Enroll | WINTER 2021 Pierce College |
| Enroll by My Requirements | SPRING 2021 Seattle Central College |
| Shopping Cart | WINTER 2021 South Seattle College |
| Drop Classes | WINTER 2021 |

Step 7: Click on Class Search and Enroll. Then choose the Term from the dropdown menu and select your college for that term.

C ctcLink Student Homepage

Class Search and Enroll

| SPRING 2021 Seattle Central College Change | |
|--|---|
| View My Classes | Search For Classes i |
| View My Exam Schedule | algebra Additional ways to search |
| Enrollment Dates | ► Favorites |
| Q Class Search and Enroll | Recently Viewed |
| Enroll by My Requirements | |
| Shopping Cart | |

Step 8: Look up your classes using course name, subject, or keywords. Hit the Enter/Return key to populate results.

Class Search

Class Search Results



Subject

MATH / Mathematics - MATH

Ê

View Search Results

Class Status

Open Classes Only

Wait List Classes Only

Course Career

Academic Career

Number of Units

5 Units

Location

Clark College Main Campus

| MATH 90 Elementary Algebra 4 Class Options Available | | |
|---|--|--|
| MATH 92 Applied Elementary Algebra 5 Class Options Available | | |
| MATH 95 Intermediate Algebra 4 Class Options Available | | |
| MATH 96 Applied Intermediate Algebra 12 Class Options Available | | |

Step 9: Select the course in which you want to enroll.

| Class Search Results | | | | Course Information | | | 1 | | Q 🚩 | : | Ø |
|--|------------|---------|-----------------------------|---------------------------------|--|----------------------------|---|--------|-----------------|----------|--------|
| SPRING 2021 Seattle Central College | | | | | | | | | | | |
| View My Classes | Math 90 | | | | | | | | | | |
| Y Shopping Cart | Element | | | | | | | | | | |
| Q Class Search and Enroll | Cours | e Infor | mation | | | | | | | | |
| Brop Classes | Select a c | | | | | | | Se | elected Filte | ers 3 o | ptions |
| Vpdate Classes | Option | Status | Session | Class | | Meeting Dates | Days and Times | | Seats | | |
| Z Swap Classes | 1 | Open | Regular Academic Session | Lecture - Section HOG - Class | |)9/23/2019 - 12/13/2019 | To be announced | | Open S of 10 | Seats 10 | > |
| Browse Course Catalog | 2 | Open | Regular Academic Session | Lecture - Section Class Nbr | |)9/23/2019 - 12/13/2019 | Monday Tuesday Wedr Thursday 10:30AM to 11:20AM | nesday | Open S of 24 | Seats 24 | \$ |
| Planner 1 | 3 | Open | Regular Academic | Lecture - Section 2 - Class Nbr | |)9/23/2019 - 12/13/2019 | Monday Tuesday Wedr Thursday | nesday | Open S | Seats 24 | 1 |
| Enroll by My Requirements | | Session | | 12/13 | | 12/13/2019 | 10:30AM to 11:20AM | | | | > |

Step 10: Select the hyperlink from the **Class** row to view class details and the class Information page will display.

| Class Search Results | | | | Course Information | | â | 9 3 | : | Ø | |
|--|-----------------------|----------|-----------------------------|--|----------------------------|---|--------------------|----------|--------|---|
| SPRING 2021 Seattle Central College | | | | | | | | | | |
| View My Classes | Math 90 | | | | | | | | | |
| Y Shopping Cart | Element | | - | | | | | | | |
| Q Class Search and Enroll | Cours | se Infor | mation | | | | | | | |
| Brop Classes | ✓ Class Select a d | | | | | 5 | Selected Filt | ers 3 o | ptions | |
| Vpdate Classes | Option | Status | Session | Class | Meeting Dates | Days and Times | Seats | | | |
| Z Swap Classes | 1 | Open | Regular Academic Session | Lecture - Section HOG - Class Nbr 1963 | 09/23/2019 - 12/13/2019 | To be announced | Open of 10 | Seats 10 | > | |
| Browse Course Catalog | 2 | Open | Regular Academic Session | Lecture - Section 1 - Class Nbr 1642 | 09/23/2019 - 12/13/2019 | Monday Tuesday Wednesda Thursday 10:30AM to 11:20AM | y Or | | 4 > | |
| Planner | 3 | Open | Regular Academic Session | Lecture - Section 2 - Class Nbr 1643 | 09/23/2019 - 12/13/2019 | Monday Tuesday Wednesda Thursday | y Open of 24 | Seats 24 | 4 | |
| Enroll by My Requirements | | | | 10 10 10 10 10 10 10 10 10 10 10 10 10 1 | | | 10:30AM to 11:20AM | | | > |

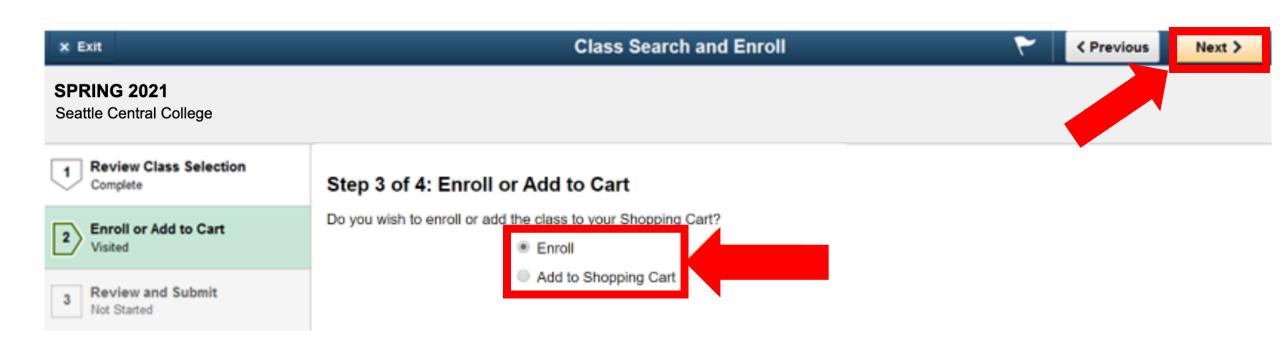
Step 11: Once you've decided which class best fits your schedule, click the arrow on the right to add yourself to the waitlist.

| × Exit | Cla | ss Search and Enroll | | ٢ | Next > |
|---|--|--------------------------|-------------------------|-----------------|---------------------|
| SPRING 2021 Seattle Central College | | | | | |
| 1 Review Class Selection Visited | Step 1 of 4: Review Class Select | tion | | | |
| 2 Review Class Preferences Not Started | Math 90 Elementary Algebra Option Status Open | | | | |
| 3 Enroll or Add to Cart Not Started | Class | Session | Meeting Dates | Days and Times | Seats |
| 4 Review and Submit Not Started | Lecture - Section HOG - Class Nbr 1963 | Regular Academic Session | 09/23/2019 - 12/13/2019 | To be Announced | Open Seats 10 of 10 |
| Not Statted | | | | | |

Step 12: Follow the prompts to review the class selection. Click Next when you are done.

| × Exit | Class Search and Enroll | Y Yrevious |
|---|---|------------|
| SPRING 2021 Seattle Central College | | |
| 1 Review Class Selection Complete | Step 2 of 4: Review Class Preferences MATH 90 Elementary Algebra | Accept |
| 2 Review Class Preferences In Progress | LEC - Section F03M - Class Nbr 9090 - Open Add to waitlist if class is full? | |
| 3 Enroll or Add to Cart Not Started | Permission Number () | |
| 4 Review and Submit Not Started | 112233 | |

Step 13: Enter the number in the "Permission Number" box and click Accept when you are done.



Select if you want to "Enroll" or just put the class in your "Shopping Cart" and then click the Next button.

| X Exit | Cla | ass Search and Enro | 11 | | | < Previous |
|--|--|--------------------------|-------------------------|------------------|------------------|---------------------|
| SPRING 2021 Seattle Central College | | | | | | |
| 1 Review Class Selection Complete | Step 3 of 3: Review and Submit | | | | | Submit |
| 2 Enroll or Add to Cart Complete | You have selected to enroll in Math 90 Elementary Algebra | | | | | |
| 3 Review and Submit | Class | Session | Meeting Dates | Days and Times | | Seats |
| J Visited | Lecture - Section 2A - Class Nbr 1042 | Regular Academic Session | 09/23/2019 - 12/13/2019 | Tuesday Thursday | 6:00PM to 7:55PM | Open Seats 22 of 22 |
| | Laboratory - Section 2LAB - Class Nbr 1043 | Regular Academic Session | 09/23/2019 - 12/13/2019 | Tuesday Thursday | 8:00PM to 8:50PM | Open Seats 22 of 22 |

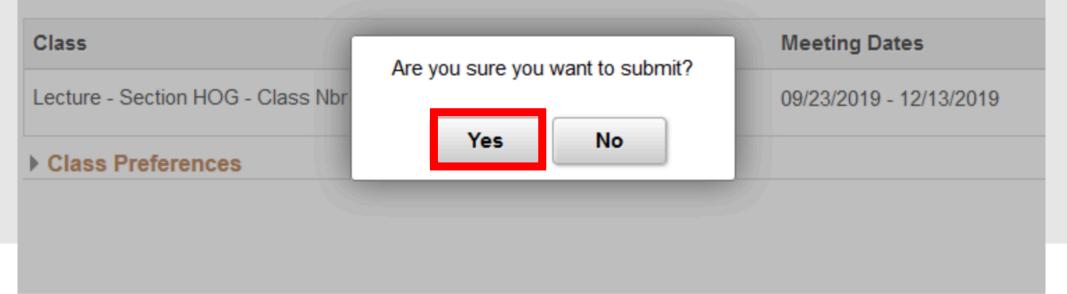
Review your selection. If you need to make a change, click the **Step 15:** Previous button at the top right. If everything looks good, click Submit.

Step 4 of 4: Review and Submit

You have selected to add to your shopping cart

Math 90 Elementary Algebra

Option Status Open



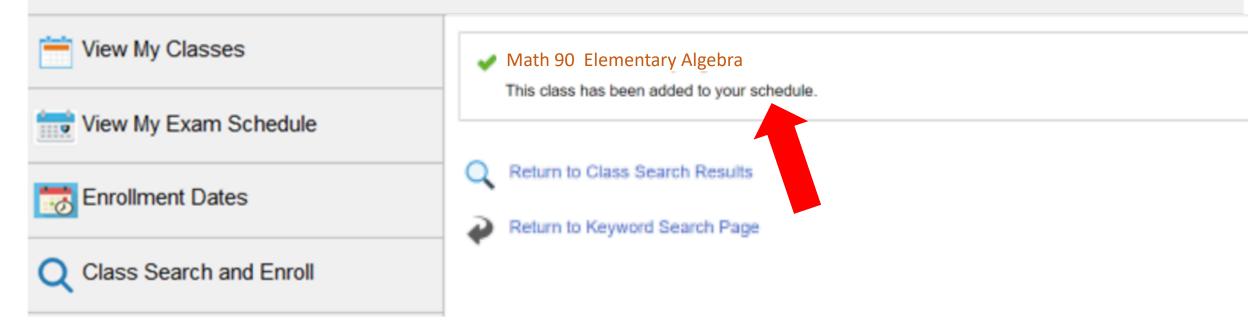
Step 16: Click Yes to confirm.

CtcLink Student Homepage

Confirmation

SPRING 2021

Seattle Central College



Step 17: You're now enrolled in the class!